

# Request for TGR Status

**Submit in person to:**  
 Student Services Center  
 Tresidder Memorial Union, 2nd Floor  
 Monday - Friday, 9 a.m. - 5 p.m.  
<http://helpsu.stanford.edu/?pcat=ssc>



**Scan and email to:**  
 TGRRequest@lists.stanford.edu

Please download and fill in

Printed Name of Student (Last)	(First)	(Middle)
Stanford Student Number (8 digits, first digit is 0)	Phone Number	Email Address
Department	Degree	Quarter/Year for which TGR is requested

Terminal Graduate Registration (TGR) allows graduate students to register at a reduced tuition rate while they work on a dissertation, thesis, or department project. This form should be submitted by the preliminary study list deadline of the quarter the TGR status is being requested.

In order for a TGR status to be approved, students must meet all eligibility requirements by the preliminary study list deadline of the quarter the TGR status is being requested. These eligibility requirements are:

1. Students must have met the residency requirements for all graduate programs in Active and Completed statuses.
  2. Students must be enrolled in a designated TGR course: 801 (for master's and Engineer students) or 802 (for doctoral students).
- Once TGR status is approved, students must enroll each quarter in a TGR course, either 801 or 802, to maintain that status. Coterminals are not eligible for TGR status if their undergraduate degree is still open.

**To be completed by student and department:** indicate degree program for which TGR status is requested, and verify eligibility.

<input type="checkbox"/> Ph.D.	<input type="checkbox"/>	Satisfactory completion of all courses on the Application for Candidacy; if the program has changed, an Academic Program Revision form must be approved by the department.
	<input type="checkbox"/>	135 completed units of residency prior to TGR start quarter and completed residency requirement for all active and completed degree programs.
	<input type="checkbox"/>	Submission of Doctoral Dissertation Reading Committee form to the department
<input type="checkbox"/> Engineer	<input type="checkbox"/>	Satisfactory completion of all courses on the Application for Candidacy; if the program has changed, an Academic Program Revision form must be approved by the department.
	<input type="checkbox"/>	Accrual of 90 completed units of residency prior to TGR start quarter and completed residency requirement for all active and completed degree programs.
<input type="checkbox"/> M.A./M.S.	<input type="checkbox"/>	Satisfactory completion of all courses on the Program Proposal for a Master's Degree; if the program has changed, an Academic Program Revision form must be approved by the department.
	<input type="checkbox"/>	Accrual of completed 45 units of residency (or 3 terms for students on term-based residency) prior to TGR start quarter and completed residency requirement for all active and completed degree programs.
	<input type="checkbox"/>	This master's program requires project or thesis ("Thesis etc." milestone, entered by department)
<input type="checkbox"/> Final Registration	<input type="checkbox"/>	May be granted for one quarter only to a graduate student working on incompletes in his or her final quarter or registering for one final term after all requirements are completed when Graduation Quarter is not applicable. TGR requirements above apply.

**Signatures**

<input type="checkbox"/>	Student Signature	Date
<input type="checkbox"/> Approved	Signature of Departmental Adviser	Printed Name Date
<input type="checkbox"/> Approved	Signature of Departmental Graduate Studies Administrator	Printed Name Date

**Registrar's Office**

<input type="checkbox"/> Approved	Signature of Graduate Degree Progress Officer	Printed Name	Date
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